

State of Rhode Island
Department of Administration

INTER-OFFICE MEMORANDUM

Office of Accounts and Control

TO: Chief Financial Officers **DATE:** February 16, 2010
FROM: Marc A. Leonetti, State Controller
SUBJECT: Revision to A-54 Policy Personal Usage of State Telecommunication Device/Service
CFO 10-09

The A-54 policy has been revised and posted to the Accounts and Control website. (<http://controller.admin.ri.gov/Policies/index.php>). The revision is related to all employees that receive a cellular bill from Sprint / Nextel for a State issued phone. The reimbursement rate for personal use is set at \$0.25 per minute. Employees that receive a cellular bill from Verizon will continue to calculate a per minute rate as described in the policy.